

 Indian and Northern Affairs Canada / Affaires indiennes et du Nord Canada


## INAC/FNESC

### Education Workshops

### September 2010


#1661262




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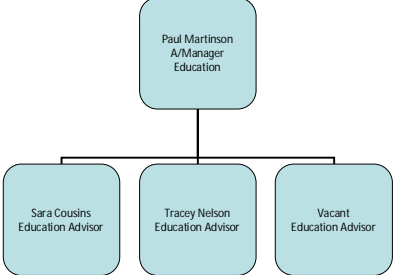
## Content

- Introductions
- 2010-11 Program Guide
- 2010 Education Handbook
- Post Secondary Education
- Education Information System Update
- Adult Education Policy Update
- Special Education Reporting




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### Education Unit Funding Services Programs & Partnerships



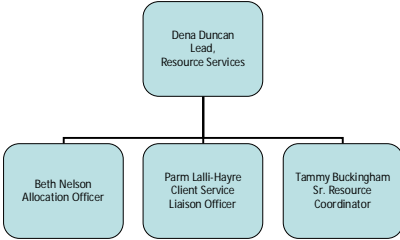
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      graph TD
        PM[Paul Martinson  
A/Manager  
Education] --- SC[Sara Cousins  
Education Advisor]
        PM --- TN[Tracey Nelson  
Education Advisor]
        PM --- V[Vacant  
Education Advisor]
      
```




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### Program Planning and Implementation (PPI) Unit Funding Services Programs & Partnerships



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      graph TD
        DD[Dena Duncan  
Lead,  
Resource Services] --- BN[Beth Nelson  
Allocation Officer]
        DD --- PLH[Parm Lalli-Hayre  
Client Service  
Liaison Officer]
        DD --- TB[Tammy Buckingham  
Sr. Resource  
Coordinator]
      
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### INAC BC Region 2010-2011 Program Guide


- User friendly quick reference tool reflecting the four areas of First Nations programming: The Government, The People, The Land, The Economy. The Guide provides:
  - Brief definition of each program
  - Application & reporting information
  - Each program's "funding methodology" (current funding formula)
  - Each program's Agreement Type (CFA or CFNFA), Authority (# and title), Activity Codes, and Payment Type
- Education is located under "The People" section.




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### 2010 Education Programs & Services Handbook


- Currently preparing Education Handbook for distribution via mail/CD/Extranet
  - Highlighting key information on eligibility
  - Adding page numbers and linked Table of Contents
  - Section on "getting started" and tips for new Education Coordinators
  - Quick reference guides at the beginning of each program section
  - Information on new programs (Skills Link, FNSSP, EPP)
  - Information Sheets
  - More FACs
  - More information on program linkages (e.g. Income Assistance, Health Canada), contacts



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## Post Secondary Education (PSE) Program




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## Presentation Outline

- INAC Funding and Eligibility
- Support for Co-operative Education and Trades Programs
- Assisting Students with Financial Planning and Coordinating Funding Sources
- Other Funding Resources
- PSE Renewal
- Education Information System (EIS) Update




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## Post-Secondary Education Programs



**For Students:**


- Post-Secondary Student Support Program (PSSSP)
- University College Entrance Preparation (UCEP)



**For Program Delivery:**


- Indian Studies Support Program (ISSP)

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## Post-Secondary Student Support Program (PSSSP)

- Supports Eligible Students (registered Indians or Inuit) attending Eligible Institutions (recognized by the province and consistent with the program guidelines) enrolled in Eligible Programs (one academic year or more in length, requiring high-school graduation or similar for entrance)




Student

+





Institution

+




Program



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## University College Entrance Preparation (UCEP)

- Supports Eligible Students to attain academic level required for entrance into a certificate, diploma or degree program at an Eligible Institution
- Maximum time allowed is 1 academic year (or equivalent)
- Offered in Canadian post-secondary institutions
- For ABE college courses, not Ministry of Education K-12 courses




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## Indian Studies Support Program (ISSP)

- Proposal-based funding for the development and delivery of college and university level courses (including UCEP); eligible expenses include actual costs for course delivery, including instructor expenses, materials and direct administration costs
- Programs are culturally tailored eg. Early Childhood Education or Nursing or Tourism programs with cultural content, practical experience and student supports such as Elders, childcare, tutoring
- Offered on reserve or at IAHLA institutions, generally






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## Eligibility

### What qualifies a student?

An Eligible Student must be:

- Registered Indian or Inuit
- Resident in Canada for 12 consecutive months prior to the application for funding
- Accepted by an eligible post-secondary institution into an eligible certificate, diploma, degree or UCEP program
- Maintain continued satisfactory academic standing with the institution


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## What qualifies an institution?

Eligible Institutes are:

- Certificate, diploma or degree-granting institutes which are recognized by the province (or territory)
- First Nation educational institutes affiliated with, or delivering post-secondary programs by arrangement with an eligible post-secondary institute (IAHLA)
- Visit BC Ministry of Advanced Education and Labour Market Development and Student Aid BC for a list of eligible BC institutes [www.aved.gov.bc.ca/studentaidbc](http://www.aved.gov.bc.ca/studentaidbc) "Designated Schools"
- Visit the Master List of Designated Schools in Canada and the US at <http://www.canlearn.ca/eng/main/designated/ldi.shtml>






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## What qualifies a program?

Eligible Programs are:

- Offered by Eligible Post-Secondary Institutions
- At least one academic year in length (as defined by the institution)
- Require grade 12 or equivalent for admission (except UCEP)



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## Eligible Expenses

### PSSSP and UCEP Eligible Expenses

Funding support for:



- tuition and compulsory fees
- supplies and books
- seasonal travel
- living allowance
- tutoring and PSE counselling
- incentives (scholarships) (PSSSP only)

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## Part-time Students

- PSSSP and UCEP offer part-time students funding toward:
  - Tuition
  - Books
  - Supplies
- Part-time students are **not** eligible for living allowance or travel
- Part-time students living on reserve **MAY** be eligible for support from Income Assistance

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## What qualifies an income assistance recipient?

- To be eligible for INAC income assistance a person must meet 3 criteria:



Reside on Reserve




Apply



Submit documents  
(to Ensure Eligibility)


+      +




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## Part-time Students

- Must remain eligible for income assistance and continue to meet all eligible criteria (e.g., submit *Social Assistance Monthly Renewal Declaration* form each month)
- Remain living on reserve.
- Provide documentation to verify funding for part-time courses covers: books, tuition and supplies only





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## 2010-11 Canada Student Loan Rates

- Monthly living allowance rate maximums:
  - Single Student Living At Home: \$456
  - Single Student Living Away from Home: \$1095
  - Single Parent: \$1394
  - Married Student and Spouse: \$2162
  - Costs per Child/ Dependent: \$586

Note: A First Nation is not required to provide these maximums and Canada Student Loans does not provide them to most students either





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## Sample Per Year Costs

Married student & spouse (excluding costs for child)	
Total .....	\$2,162/mo.
Cost per child @ \$586/child X 2 children	\$1,172/mo.
Total per month = \$3,334/mo. X 8 months	\$26,672/yr
academic year (Sept – Apr)	
Tuition – estimate	\$4,000
Books and supplies (maximum)	\$2,000
Seasonal Travel (2 round trips/academic year)	\$1,600
(estimate)	
<b>TOTAL</b>	<b>\$37,606</b>


*Note – The FN would be required to reduce the amount this student was paid to the maximum annual amount per student which is \$35,000 for Level 1 or 2*



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## Band Local Operating Policy


- Must include:
  - Application process
  - Priorities for funding (may include reduced living allowance rates or other measures to share available resources among students where demand is high)
  - Contingency funding process
  - Appeal process
- May include:
  - Income limits
  - Requirement to apply for Canada Student Loan
  - Other details of administration and student responsibility




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## Level Limits

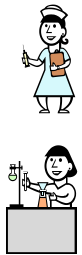

- Level 1: certificate or diploma programs
- Level 2: undergraduate programs
- Level 3: graduate programs
- Full funding (including living allowance and seasonal travel) for one program at each Level (for the “normal program length”)
- Funding for tuition, books, supplies may be provided for more than one program at each level and for a longer period




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## Practicum and Co-operative Education


- Practicum – a course emphasizing the practical application of theory as on-the-job work experience in a field of study
- Co-operative Education – a program that integrates relevant work experience into academic study to produce graduates that are “career-ready”, usually by alternating study and work terms





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## Practicum vs Co-op Program


<p><u>Practicum</u></p> <ul style="list-style-type: none"> <li>• Unpaid</li> <li>• Required for program completion</li> <li>• Institution matches student to practicum site</li> <li>• On-site supervision by institution staff</li> <li>• Eligible for INAC funding where meets PSSSP guidelines</li> </ul>	<p><u>Co-operative Education</u></p> <ul style="list-style-type: none"> <li>• Paid (generally)</li> <li>• Contributes to program completion/ credits</li> <li>• May be required for program completion</li> <li>• Institution organizes co-op opportunities and student applies/interviews</li> <li>• Eligible for INAC funding where meets PSSSP guidelines</li> </ul>
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## Co-operative Education and Practicum Eligibility Criteria (for INAC funding)



- Must be offered as part of an eligible program and offered at an eligible institution
- Co-op work term or practicum must be for credit toward certificate, diploma or degree
- Tuition must be charged
- Can be optional component of certificate, diploma or degree




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## INAC Funding Support Limits


- Full funding support, including living allowance and seasonal travel, while on a co-op work term may be provided when students are considered full-time by the institution
- If an institution considers a student a part-time student during the work term, then only tuition, fees, books and supplies may be provided
- Funding limited to "normal program length", as defined by the institution

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## INAC Funding Limits (cont)

- Living allowance support is optional during the co-op work term; a First Nation may wish to pro-rate living allowance based on income (Local Operating Policy applies)
- Maximum per student per year limits would continue to apply (\$35,000 for undergrad and \$70,000 for the Level 3 student, where justified based on actual costs and documented)



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## Funding Support for Trades and Training


PSSSP can **only** be used to support programs that are:

- At least one academic year in length
- Require high school equivalency for admission
- Are offered at recognized post-secondary institutions or by organizations affiliated with post-secondary institutions

If the program does not meet these guidelines, the student may be eligible for support from your local AHRDA/ ASETS holder.


Industry Training Authority of BC – [www.itabc.ca](http://www.itabc.ca)




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## Beyond INAC/ Band Funding

- Aboriginal Learning Links – [www.aboriginallearning.ca](http://www.aboriginallearning.ca)
- Irving K. Barber Aboriginal Awards - sponsored by the Ministry of Advanced Education and Labour Market Development - [www.bcscholarship.ca/web](http://www.bcscholarship.ca/web)
- Student Aid BC and Canada Student Loans - [www.aved.gov.bc.ca/studentaidbc](http://www.aved.gov.bc.ca/studentaidbc)
- Institution scholarships and bursaries
- Private scholarships and bursaries
- National Aboriginal Achievement Foundation – [www.naaf.ca](http://www.naaf.ca)
- New Relationship Trust - [www.newrelationshiptrust.ca](http://www.newrelationshiptrust.ca)
- Scholarships list – [www.fnesc.ca](http://www.fnesc.ca)





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### Financial Planning Checklist





- Apply early – start planning funding support the year before plan to enter program
- Check Band funding deadlines (may be as early as January for September entrance)
- Most financial award deadlines are in the spring for September entrance
- Watch for winter or summer intake/application options
- Get status card; bank account; choose health insurance plan




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### Remind Students To:


- Apply, be accepted and then register for classes
- Plan class schedule and credits to ensure coordination with the INAC Level Limits, per student maximum and full-time student status, if required
- Find safe housing and apply for day care – EARLY
- Apply for daycare subsidy from Ministry of Children and Family Development





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### Watch For:


- First Nation Local Operating Policies process, limits, and priorities
- Income testing rules
- Grants – Bursaries – Student Loans (student responsibilities)
- Details of eligibility
- Disabilities funding opportunities
- Reasons to apply for Canada Student loan





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### Resources


- INAC Post-Secondary Education National Program Guidelines (2003)
- 2010 Education Programs and Services Handbook
- INAC Information Sheets (BC Region)
- *First Nations Post-Secondary Education Handbook for the BC Region* (FNESC and INAC, 2005)
- *Finding Your Path: A Guide to Career and Education Planning* – [www.fnesc.ca](http://www.fnesc.ca)
- Link for Program Guide and Reporting guide is: [www.ainc-inac.gc.ca/dci/bc/index\\_e.asp?pg=fndg](http://www.ainc-inac.gc.ca/dci/bc/index_e.asp?pg=fndg)




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### Program Guide and Reporting Guide


- To find the Program Guide and Reporting Guide, and the Education Programs & Services Handbook (2010):
- [www.inac.gc.ca/extranet](http://www.inac.gc.ca/extranet)
  - (choose year and BC Region; password 'bc').
- Choose "Manuals and Guidelines" on the left
- Then "Funding Arrangements" at the bottom of the page.




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### PSE Program Renewal


- No decisions have been made on a new approach for post-secondary education.
- The perspectives of First Nations and all education partners are important.
- INAC will continue to work with the AFN, and regional partners such as FNESC to hear their perspective on this matter.
- Further information will be shared with Chiefs and Councils on an engagement process in the coming months.




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## Education Information System (EIS)


- A new national system for reporting
- Some reporting changes for 2011, system to roll-out in Fall 2012
- System will link all education programs, from proposals to final reports
- System will allow for comparisons of aggregate results and research on themes etc.
- BC Region is working with FNEC and HQ Education Branch and the AFN to ensure ownership, access, control and privacy (OCAP) issues are addressed



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## Questions?




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## BC Region


### PSE Funding Methodology




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## Introduction



- Indian and Northern Affairs Canada (INAC), BC Region and the First Nations Education Steering Committee (FNEC) have worked together to develop a post secondary allocation and application process to provide as many eligible First Nation (FN) students as possible with the opportunity to access post secondary funds.
- Program Planning and Implementation prepares the initial budgets for the post secondary program to eligible First Nations.
- Additional post secondary funding is made available through an application process.




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## PSE Funding Methodology

- Initial funding allocations will be the lesser of the 2008/09 audited annual expenditures or the band's per capita amount calculated using the regional allocation and the total population (as of December 31, 2009)
- This per capita amount is the maximum allocation and will be protected for a specific First Nation until the deadline for application has passed
- Any protected pool not accessed by the application date will be sent into a General Pool of funding that all First Nation's will have access to, based on a submitted application


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## PSE Funding Methodology

- For example:

Regional Budget	\$35,245,150
Total CFA Regional Population as of December 31, 2009	86,257
\$ Amount Per Person (Regional budget / CFA Pop)	\$408.61
Band ABC's Total pop. as of Dec. 31, 2009	450
Per Capita amount for ABC (\$ per person x ABC's total pop)	183,873



2010-2011 Post Secondary Initial Allocation			
Band #	123	Band Name	ABC
A. 2008-2009 Audit Expenditures	120,000		
B. Maximum Per Capita Calculation	183,873		
C. 2010-2011 Initials:	120,000		
D. Protected Pool Amount	63,873		



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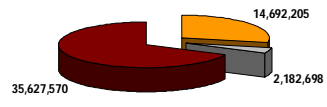
### PSE Schedule of Events

- April Initial PSE budget allocation
- June Application deadline for additional PSE funding
- September Funding allocated for protected pool
- October Funding allocated for general pool





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### 2010/11 PSE Total Budget \$52,502,473




Category	Amount
CFA Post Secondary Education (PSE)	35,627,570
CFNFA	14,692,205
ISSP	2,182,698



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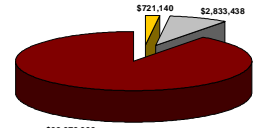
### Definitions

- What is the Initial PSE allocation?
  - The initial PSE allocation is equal to PSE eligible expenditures reflected in the 2008/09 audit up to the per capita amount
- What is the Protected Pool?
  - The protected pool is the difference between your initial allocation and your formula based per capita maximum budget
- What is the General Pool?
  - The general pool represents the remaining unused protected pools




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### 2010/11 PSE CFA Budget \$35,627,570





Category	Amount
General Pool	\$32,072,992
Protected Pool	\$2,833,438
Initial PSE Allocation	\$721,140



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### PSE Statistical Information



- The total Post Secondary budget has slightly increased from 2009/10 to 2010/11 due to the CFNFA core increase
- 2010/11 PSE Initial Budget
  - \$32,072,992 was allocated during the initial allocations for PSE
  - 145 FNs received funding for their initial PSE
- Protected Pool
  - \$2,833,438 total protected pool allocation
  - 55 FNs received protected pool dollars
  - 25 FNs with protected pool did not apply
  - \$721,140 was moved to the general pool
- General Pool
  - \$12,724,439 total additional funding required from general pool
  - \$721,140 was the total general pool allocation
  - 94 FNs applied for general pool
  - 94 FNs received general pool dollars
  - Those FNs with funding needs above their protected pool received approximately 17.6% of their eligible request from the general pool
- There is an additional requirement for PSE in BC Region of over \$12 million dollars

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### Application Process

- A call package is sent to FN with a CFA identifying PSE allocations and the opportunity to apply for additional PSE funding early in April.
- Included in the package is a letter outlining the process, PSE allocations, Form A, B and C with
  - Definitions
  - Common Questions and Answers (Q&As).
- To apply for all or part of the protected pool and/or general pool amount, the following two forms are required:
  - Form A – 2010/11 PSE Initial Allocation
    - List of all students funded from the initial PSE allocation
  - Form B – 2010/11 PSE Application for Additional Funding
    - List of all students that are requesting PSE funding, that are not included in the initial PSE allocation







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## Suggestions for 2011/12


- Form A must add up to your Initial Budget, note it is fine to split funding for a Student, part on Form A and part on Form B. Otherwise it is hard to come up to the exact total of the initial budget.
- Form B is for the Protected Pool AND General Pool request
- Form C is for Statistics only, no students will be funded from Form C
- Please remember to identify your application



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## PSE Analysis – 07/08 to 10/11


	2007/08	2008/09	2009/10	2010/11
CFIA	14,689,134	14,694,414	14,435,263	14,692,205
ISSP	2,139,900	2,182,700	2,182,700	2,182,690
CFIA PSE Budget	14,581,755	35,511,376	35,113,267	35,627,570
Total BC Region Budget	51,410,789	52,388,990	52,431,250	52,502,473
CFA PSE Budget Breakdown:				
Total Funded in Initials	29,761,991	30,457,271	30,043,066	32,072,992
Protected Pool Funding	3,330,694	2,854,297	3,968,421	2,833,430
General Pool Funding	1,486,160	2,000,300	1,755,600	721,140
Data from Proposals				
First Nations	Applied	80	75	104
	Did not apply	59	64	39
	Received funds from pool	80	75	104
Total Requested from Pool	9,254,754	11,060,595	10,200,276	15,557,077
Total Allocation from Pool	4,016,054	4,054,605	5,724,301	3,554,570
Total unmet Funding	4,437,900	7,111,990	4,565,975	12,003,299



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## PSE Audit Analysis

	BC Region Audit Deficit	BC Region Audit Surplus	Netted	Total # of PSE that received \$ from Pool	Recipient did apply for pool and had a surplus	Recipient did apply for pool and had a deficit	Recipient did not apply for pool and had a surplus	Recipient did not apply for pool and had a deficit
07/08	(1,693,101)	4,079,209	2,476,108	80	56	23	40	10
08/09	(2,511,015)	2,717,106	205,291	75	41	33	34	32



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## Questions?



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## BC Region Adult Education Guidelines


- We had hoped to have new guidelines ready to present but they are still under review at our senior management level
- We have received input from the Ministry of Education, IAHLA, FNSA, several First Nations and our Program Review Unit
- We are attempting to utilize the feedback noted above to improve the effectiveness of the program
- In the meantime, it is status quo
- We will leave a placeholder in the new handbook for the revised guidelines



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## Special Education Reporting (2010-11)

- The reporting requirements have changed again ☹
- Last year, we required detailed SEP information on page 2 of the Nominal Roll. That is no longer required.
- Each student on the Nominal Roll must be coded under Column 14 if they are eligible for High Cost Special Needs support
- Detailed reporting will be provided by the band operated schools to FNSA (and by provincial schools to the Ministry of Education) in May 2011 – form under development
- Aggregate reporting will be prepared (by FNSA and MoE) for INAC in May 2011
- Process and details to be determined



### Contact information

For any Education Policy questions, please contact  
Sara Cousins, Advisor      (604) 666-6922  
email: sara.cousins@inac.gc.ca  
Tracey Nelson, Advisor      (604) 666-9946  
e-mail: tracey.nelson@inac.gc.ca

For all Funding Enquiries, please contact your  
Funding Services Officer at (604) 666-5171

CIDMs #1661262

