

2011-2012
Community
New Paths for Education
Program

Reporting

2011-2012

NEW PATHS FOR EDUCATION PROGRAM – REPORTING

PURPOSE

First Nations communities that receive New Paths for Education Program (NPEP) funds are required to provide final report that indicates activities completed as outlined in their approved proposal, the project outcomes and a financial summary. This data indicates where First Nation's needs and priorities lie and will be used in the development of the Education Management Framework.

FINAL REPORT DUE DATE

- May 26, 2012

HELPFUL HINTS

How to obtain forms and method(s) to apply:

- Access FNEESC's On-line Program Database for NPEP Program Application and Reporting; or
- Download INAC's NPEP Proposal Template and Program Report Template (Fillable forms only)

The 2011-2012 NPEP application and reporting guidelines and form templates are available on the FNEESC website: www.fnesc.ca, click on "Programs" and search for New Paths for Education Program.

FNEESC's On-line NPEP database for New Paths on-line application and reporting is only accessed by the submission of a NPEP authorization form to the FNEESC office. If you have an existing **New Paths Login Name and Password**, you don't have to re-apply unless you wish to change the designated school representative for your school.

PROGRAM ASSISTANCE

For program assistance for New Paths, On-line or Fillable Program Application and Reporting feel free to contact:

Joseph Point, Administrative Assistant, Programs - E-mail: joeyp@fnesc.ca

Derek Payne, Coordinator, Programs - derekp@fnesc.ca

Or call the FNEESC office -Toll-Free: 1-877-422-3672 or Telephone (604) 925-6087

NEW PATHS FIELD DEFINITIONS – FILLABLE FORMS

PART A: FIRST NATION COMMUNITY REPORTING APPLICANTS (Please fill Sections 1, 2 and 3)

FIELD	DEFINITION
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Section 1 – RECIPIENT IDENTIFICATION

Applicant Name	Enter the First Nation Community name requesting funding from the New Paths Program.
Recipient Number	Leave Blank
Type of Organization	Enter First Nation

Section 2 – CONTACT INFORMATION

Given Name	Enter the given/first name of the person to contact about this report.
Family Name	Enter the family/last name of the person to contact about this report.
Title/Position	Enter the title/position of the person to contact about this report.
Mailing Address	Enter the address of the person to contact about this report: mailing address, city (or town), province and postal code.
Telephone No.	Enter the telephone number of the person to contact about this report.
Extension No.	Enter the extension number of the person to contact, (if applicable)
Fax No.	Enter the fax number of the person to contact about this report.
Email Address	Enter the email address of the person to contact about this report.
Do you want to identify another contact?	Select Yes or No . If yes, then enter the contact details in the section that will be provided.

Section 3 – PROPOSAL IDENTIFICATION

Indicate the title of the proposal approved for which this report is being submitted.	Enter the name of the approved proposal against which this report is to be matched. The title should include at a minimum, the name of the program and the community's name.
Indicate the quarter covered by the report	Q1, Q2 (mid year) Q3, Q4 (Final) In BC enter Q4 FINAL

PART B: TO BE COMPLETED BY INDIVIDUAL FIRST NATIONS COMMUNITIES

Section 4 – PROJECT OUTCOMES

(Complete this section describing all the activities undertaken).

FIELD	DEFINITION					
<p>4.1 Results Achieved</p> <p>Program Activity Headings</p> <ol style="list-style-type: none"> 1. Strengthening Education Management and Governance Capacity 2. Improving School Effectiveness 3. Parental and Community Engagement 4. Teacher Recruitment and Retention <p>For each of these headings, fill in the required information in the fields on the right.</p>	<p>Type of Activity</p>	<p>Under each program activity heading identified, please choose the type of activity as identified in your proposal from the drop-down menu or consult the list appended at the end of the instruction sheet. To add another activity under a program activity heading, click on “Add an Activity.”</p>				
	<p>Did you complete the activity as outlined in your proposal?</p>	<p>Select Yes or No (Y or N).</p>				
	<p>Activities undertaken</p>	<p>Describe in detail the activities that were undertaken.</p>				
	<p>Results Achieved</p>	<p>Describe in detail the results that were achieved with the project. Describe challenges and successes, and if appropriate, unexpected outcomes.</p>				
	<p>Actual Number of People Reached</p>	<table border="1"> <tr> <td data-bbox="683 919 841 1346"> <p>Type of Audience</p> </td> <td data-bbox="841 919 1360 1346"> <p>Select all the types of audiences that apply from the list provided:</p> <ol style="list-style-type: none"> 1. Teaching Staff 2. Professional Staff 3. Management Staff 4. Parents 5. Community at Large 6. Technicians 7. Schools 8. Kindergarten (K4/K5) 9. Grade 1-6 students 10. Grade 7-10 students 11. Grade 11-12 students 12. Students in Elementary Grades 13. Students in Secondary Grades 14. Other (Specify) </td> </tr> <tr> <td data-bbox="683 1346 841 1398"> <p>Number Reached</p> </td> <td data-bbox="841 1346 1360 1398"> <p>Indicate how many people were reached with this activity.</p> </td> </tr> </table>	<p>Type of Audience</p>	<p>Select all the types of audiences that apply from the list provided:</p> <ol style="list-style-type: none"> 1. Teaching Staff 2. Professional Staff 3. Management Staff 4. Parents 5. Community at Large 6. Technicians 7. Schools 8. Kindergarten (K4/K5) 9. Grade 1-6 students 10. Grade 7-10 students 11. Grade 11-12 students 12. Students in Elementary Grades 13. Students in Secondary Grades 14. Other (Specify) 	<p>Number Reached</p>	<p>Indicate how many people were reached with this activity.</p>
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<p>Number Reached</p>	<p>Indicate how many people were reached with this activity.</p>					
<p>4.2 Project Costs</p>	<p>Amount Requested from New Paths</p>	<p>Enter the amounts spent by type of expense for all activities reported on. Budget totals are calculated automatically.</p>				
	<p>Explanation of variances from planned and actual expenses</p>	<p>Explain any variances between the approved project budget and actual expenses.</p>				
<p>4.3 Project Partners</p> <p>(identify any organizations that provided funding or in-kind contributions to assist with this project)</p>	<p>Partner Name (for any in-kind or other source of funds)</p>	<p>List all the partner(s) that provided funding or in-kind contributions to the project.</p> <p>In-kind refers to a non-monetary contribution, in the form of goods or services (such as equipment, facility, labour, etc.)</p> <p>When a contribution is in excess of \$100,000, it is a requirement for the recipient to provide a statement, upon the completion of the funded initiative, of the total funding provided for the initiative from all sources, including total Government of Canada funding received.</p>				
	<p>Partner Organization Type</p>	<p>For each partner identified, select a type from the drop-down menu or from the following list:</p>				

		<ol style="list-style-type: none"> 1. First Nation Chief and Council 2. Regional First Nation Organization 3. First Nation Education Authority 4. Federal Department 5. Provincial Ministry 6. Volunteers 7. Other (Specify)
	Amount Received	Enter the amount received from the partner.
	In-Kind Contribution	Indicate if amount received was in-kind by selecting Yes or No .
	Explanation	Provide an explanation if required.
4.4 Supporting Documents	Name of Supporting Document	Indicate the name(s) of the supporting document (s) being submitted. Please note, that all supporting documents MUST be submitted electronically.
	Method of Submission	Indicate what method of submission you will use to submit supporting documentation from the drop-down list. In BC: only indicate one of the following: <ol style="list-style-type: none"> 2. Email 3. Mail 4. Hand/Courier
The information provided is accurate to the best of my knowledge.		
Approval Block: Given Name, Family Name, Title, Date	Provide the given name, family name and title of the person attesting that the information provided is accurate to the best of the person's knowledge. Provide the date (YYYYMMDD) of the approval.	

TYPES OF ACTIVITIES BY PROJECT OBJECTIVE

PROJECT OBJECTIVES	TYPE OF ACTIVITY – WHAT ARE YOU GOING TO DO?
1. Strengthening Education Management and Governance Capacity	
To strengthen First Nations education management and governance capacity through local capacity and educational institutional development	1.1. Maintain regional education management organizational infrastructure
	1.2 Provide education school board type services
	1.3 Develop local school governance
	1.4 Develop school improvement plans
	1.5. Manage proposal-based programs activities
2. Improving School Effectiveness	
To improve the effectiveness of classroom instruction through: <ul style="list-style-type: none"> • curriculum and language development • pedagogical improvement, school activities; and • IT Hardware and Software • Purchases. 	2.1 Develop educational programming, including extra-curricular and environmental programming and activities
	2.2. Develop/modify curriculum and undertake activities related to language and culture
	2.3 Develop//modify and/or purchase instructional materials
	2.4. Undertake other activities to improve the effectiveness of classroom instruction
	2.5 Purchase IT Hardware and Software
	2.6 Undertake School Evaluation
	2.7 School to Work Transition
	2.8 Manage proposal-based program activities

3. Parental and Community Engagement	
To develop and implement strategies that support community and parental involvement in the education of children and youth which is conducive to a supportive learning environment.	3.1 Organize and hold parent/community meetings
	3.2 Organize and hold workshops or conferences that support community and parental involvement in the education of children and youth
	3.3 Support parental involvement in the educational development of children
	3.4 Support activities that promote the integration of traditional knowledge in the school and home learning environment
	3.5 Manage proposal-based program activities
4. Teacher Recruitment and Retention	
To assist band-operated schools to recruit and retain qualified teachers and educators and provide them with professional development opportunities.	4.1 Develop and implement local and regional recruitment and retention strategies and/or undertake activities to support teachers
	4.2 Professional development leading to professional accreditations for education staff
	4.3 Professional development activities for education staff such as workshops and conferences
	4.4. Manage proposal-based program activities

