

2020/2021 Cooperative Education Program in BC First Nations Schools PROPOSAL TEMPLATE

PROPOSALS ARE DUE: Friday, September 11, 2020

*Funding can be provided for the 2020/2021 Fiscal Year only.
Proposals covering multiple years cannot be accepted.*

School Name:	
Contact Person:	Email:
Phone:	Fax:

Grades of students expected to participate	7	8	9	10	11	12
Number of nominal roll students in grades 7-12 who will participate in the program:						
Number of non-nominal roll students in grades 7-12 who will participate in the program:						

Brief Description of Program Structure / Organization

- *Who will be responsible for / coordinate the program?*
- *How will the program be structured – i.e. how will the program components will be integrated into the school’s schedule / extra-curricular option?*

Summary of the Activities to Be Implemented

- Proposals DO NOT have to include all the components offered below, it's up to the applicant which activities you choose to apply for. Although you can apply for any number of activities, keep in mind proposals will be assessed according to whether the budget request is reasonable and if the implementation of all of the proposed activities seems feasible.

Career Exploration & Employment Readiness:

What, if any, career exploration and employment readiness activities will be included in the program (e.g. career fairs, career exposure / planning activities, employment readiness training, career-related courses, etc.)?

Work Experience (unpaid):

What, if any, work experience opportunities will be included in the program (e.g. job shadowing opportunities, short-term unpaid work placements, job site visits, etc.)?

Land-based and/or Traditional Skills:

What, if any, land-based and/or traditional skills will be included in your program (e.g. exposure to local artists, traditional activities, etc.)?

Students' Projects:

What, if any, student projects will be included in your program (e.g. help with community events, an in-school volunteer project, community-service project, etc.)?

Trades & Technology Initiatives:

What, if any, trades and technology related activities will be included in your program (e.g. a maker or trades day, supporting a community trades project, etc.)?

Entrepreneurship & Self-employment:

What, if any, entrepreneurship / self-employment activities will be included in your program (e.g. learning opportunities related to business development, role modelling entrepreneurship, etc.)?

Program Budget		
While there is no specific maximum amount, the overall budget request will be considered in comparison to the expected number of participants.		
Planned Expenditure *Note: Drop Down Menu used below	Explanation <i>(please list all expenditures separately and explain how amount is calculated)</i>	Amount
Salaries for Program Coordinator / Lead Teacher (not already covered by other DISC funding, including TEFA core funding or elementary / secondary education or band support/tribal council funding)		
Equipment for students and other necessary costs directly related to a work placement including, but not limited to, criminal record check, uniforms, personal safety gear, up to a maximum of \$300 per participant		
Actual costs for special equipment and facilities to accommodate students' special needs, up to a maximum of \$3,000 per participant		
Staff training directly related to cooperative education		
Travel for coordinator / teachers to meet employers		
Participant costs such as living expenses, travel costs and room and board		
Choose an item.		
Choose an item.		
Choose an item.		
Choose an item.		
Sub-total		
Administration Fee (max. 5% of sub-total)		
Total Amount		

Please describe all other expected contributions to the program, including financial and/or in-service:

Signature of school principal / lead teacher / administrator demonstrating approval of proposed activity:

Please consult the 20-21 Co-op Program Guidelines for COVID-19 Suggestions & Recommendations