

## First Nations Education Steering Committee

Suite #113-100 Park Royal South, West Vancouver, BC V7T 1A2  
P: 604-925-6087 Toll-Free: 1-877-422-3672

FNESC Careers [www.fnesc.ca/employment](http://www.fnesc.ca/employment) [jobs@fnesc.ca](mailto:jobs@fnesc.ca)



## Manager, Early Learning Policy

**We are looking for qualified professionals with a strong policy background to join us and make a lasting impact!**

The First Nations Education Steering Committee (FNESC) is currently looking for an organized, energetic, and dedicated professional with a **strong policy background** to join our hard-working team as a Manager, Early Learning Policy. This position will lead FNESC's research, policy development, consultation with partners, and responses to evolving provincial and federal policies, programs, and legislation related to early learning and successful transitions of children into the K-12 education system.

Our organization works collaboratively and diligently to improve education for all First Nations students in BC. Since 1992, FNESC, led by a strong and diverse board of over 130 First Nations community representatives, has worked in partnership with the First Nations School Association (FNSA), and the Indigenous Adult Higher Learning Association (IAHLA). Communications, research, partnership-building, resource development and advocacy are all part of the work we do to advance issues in First Nations education.

### Duties and Responsibilities

- Lead FNESC's responses to evolving provincial and federal policies, programs, and legislation related to early learning;
- Coordinate with First Nations leadership and other First Nations partner organizations to collaboratively develop consistent approaches and positions on First Nations Early Learning;
- Undertake research, policy and data analysis as required to inform ongoing discussions of First Nations Early Learning;
- Oversee the work of consultants and legal advisors, as required, to inform FNESC's advocacy for First Nations Early Learning;
- Facilitate consultations with representatives of First Nations and First Nations schools to inform FNESC's Early Learning activities and communicate updates about evolving policies and programs, as relevant;
- Represent FNESC on provincial and national external committees related to First Nations Early Learning.

We encourage you to apply if you want to join an organization that makes a difference and possess the following:

- Bachelor's Degree in relevant area (e.g. Political Science, Public Policy, Public Administration, Business Administration, Early Childhood Education, Education, First Nations studies or a similar social science degree);
- Experience in testing and evaluation, project management, organization, facilitation and recognition of prior learning;
- Minimum 2 years working in roles related to policy development, advocacy, research and leadership;
- Experience working in the field of early learning is an asset;
- Teaching experience is an asset;
- Experience with First Nations or First Nations schools considered an asset.

This is a full-time position based out of the FNESC Office in West Vancouver, BC. The normal office hours are Monday to Friday from 8:30am to 4:30pm. Some weekend and evening work will be required, as will some travel throughout the province of BC.

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The salary for this position is \$85,000.00 per year.

We offer full-time meaningful work in a professional, friendly, and respectful office environment which is easily accessible by transit and right next door to Park Royal Mall. We enjoy having occasional lunches together as a team – pizza is one of our favorites. Our benefits and pension plans are above average, as is our vacation entitlement. We also offer professional development and a health and wellness subsidy for all of our employees.

We thank everyone who applies for their interest in FNESC. Unfortunately, due to the volume of applications, we are only able to respond to those applicants who are selected for an interview. We cannot respond to telephone or email inquiries.

**If what we have to offer fits what you're looking for, please send your resume and cover letter to [jobs@fnesc.ca](mailto:jobs@fnesc.ca)**