

## First Nations Education Steering Committee

Suite #113-100 Park Royal South, West Vancouver, BC V7T 1A2  
P: 604-925-6087 Toll-Free: 1-877-422-3672

FNESC Careers [www.fnesc.ca/employment](http://www.fnesc.ca/employment) [jobs@fnesc.ca](mailto:jobs@fnesc.ca)



### Job Description First Nations Education Steering Committee Senior Manager, Jurisdiction/BCTEA Curriculum

**Join us to make a lasting impact! An excellent work-life balance is waiting for you!**

The Senior Manager, Jurisdiction/BCTEA Curriculum position is an important role in FNESC's Jurisdiction/BCTEA Curriculum team. This position reports to the Executive Director and would hold one direct report.

The Senior Manager will support and develop the collaborative partnership between British Columbia and FNESC on education issues to advance Jurisdiction and the BC Tripartite Education Agreement (BCTEA) initiatives including, joint initiatives on curriculum development and implementation, and exams. The Manager will work to facilitate increased enrollment in EFP 10, 11, 12, BCFPS 12, and other Indigenous focused BC courses.

Since 1992, FNESC, led by a strong and diverse board of over 125 First Nations community representatives, has worked in partnership with the First Nations School Association (FNSEA), and the Indigenous Adult Higher Learning Association (IAHLA). Communications, research, partnership-building, resource development and advocacy are all part of the work we do to advance issues in First Nations education.

#### What We Offer:

- The salary for this position is \$93,500.00 per year;
- Five (5) weeks of vacation PLUS two (2) weeks of vacation at Christmas time (with the latter being subject to annual board approval);
- Well above-average benefits plan that is 100% paid for by FNESC, that includes: extended healthcare, dental care, and vision care;
- Well above-average employer matched pension plan;
- Career advancement opportunities in a fast-growing organization (approximately 30% of current FNESC employees have been promoted into their current role);
- Generous annual professional development subsidy;
- Generous wellness subsidy;
- 35-hour working week;
- Regular employee appreciation events such as our annual Summer Barbeque and Christmas Party;
- Respectful work environment with a stellar work-life balance.

#### Duties and Responsibilities:

- Advances curriculum and exam commitments under Jurisdiction and BCTEA;
- Keeps abreast of developments with BC First Nations, education partners, government agencies, boards, provincial and national working groups, political bodies and other

## First Nations Education Steering Committee

Suite #113-100 Park Royal South, West Vancouver, BC V7T 1A2  
P: 604-925-6087 Toll-Free: 1-877-422-3672

FNESC Careers [www.fnesc.ca/employment](http://www.fnesc.ca/employment) [jobs@fnesc.ca](mailto:jobs@fnesc.ca)



education stakeholders. Conducts research in areas of curriculum, graduation requirements, exams, student assessments and other key areas;

- Manages and consults with the Ministry of Education and related Ministries regarding proposed changes to provincial educational policy, legislation or standards that materially affect programs, assessments, teacher certification, graduation requirements, exams, or curriculum offered by FNESC or First Nations Schools. Disseminates information to FNSA and First Nations Schools as require;
- Develops curriculum and resources as set out in the Jurisdiction and BCTEA;
- Works to increase enrollment in EFP 10, 11, 12, BCFPS 12, and other Indigenous focused BC courses;
- Works collaboratively to prepare responses to federal, provincial and other policy, program and legislative initiatives that affect the interests of First Nations students in BC.

### What We're Looking For:

- A Professional Teaching Certificate;
- Minimum of 5 years' experience working with or in BC First Nations schools and demonstrated experience and expertise in curriculum development and standards, and resource development;
- Proven experience in a leadership role in educational initiatives;
- Valid driver's licence and a satisfactory criminal records check; and
- An understanding of First Nations education issues.

This position is based at the FNESC office in West Vancouver, or at a home-based office outside of the Lower Mainland, but within the province of British Columbia, if the location is acceptable to FNESC. Occasional travel is required throughout the province of BC.

**FNESC requires that all FNESC staff have at least two doses of COVID-19 vaccine for two reasons: First, because FNESC takes its responsibility to create and maintain a healthy workplace very seriously. And, second, because many of our staff attend First Nations communities in-person. Some First Nations have unique requirements and vulnerabilities related to communicable diseases like COVID-19, and FNESC always respects the needs of First Nations.**

We thank everyone who applies for their interest in FNESC. Unfortunately, due to the volume of applications, we are only able to respond to those applicants who are selected for an interview. We cannot respond to telephone or email inquiries.

Please send your resume and cover letter to [jobs@fnesc.ca](mailto:jobs@fnesc.ca).