

## First Nations Education Steering Committee

Suite #113-100 Park Royal South, West Vancouver, BC V7T 1A2  
P: 604-925-6087 Toll-Free: 1-877-422-3672

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### Coordinator, BCTEA Curriculum

**Join us to make a lasting impact! An excellent work-life balance is waiting for you!**

The Coordinator, BCTEA Curriculum position is an important role in FNESC's BCTEA Curriculum team. This position reports to the Senior Manager, BCTEA Curriculum.

This position will support and develop the collaborative partnership between British Columbia and FNESC on education issues to advance BC Tripartite Education Agreement (BCTEA) initiatives including, joint initiatives on curriculum development and implementation, and assessments.

Since 1992, FNESC, led by a strong and diverse board of over 125 First Nations community representatives, has worked in partnership with the First Nations School Association (FNSEA), and the Indigenous Adult Higher Learning Association (IAHLA). Communications, research, partnership-building, resource development and advocacy are all part of the work we do to advance issues in First Nations education.

#### What We Offer:

- The salary for this position is \$75,000.00 per year;
- Three (3) weeks of vacation as well as two (2) weeks of vacation at Christmas time (with the latter being subject to annual board approval);
- Well above-average benefits plan that is 100% paid for by FNESC, that includes: extended health care, dental care, and vision care;
- Well above-average employer matched pension plan;
- The potential for partial work-from-home;
- Career advancement opportunities in a fast-growing organization (approximately 30% of current FNESC employees have been promoted into their current role);
- Generous annual professional development subsidy;
- Generous wellness subsidy;
- 35-hour working week;
- Regular employee appreciation events such as our annual Summer Barbeque and Christmas Party.
- Respectful work environment with a stellar work-life balance.

#### Duties and Responsibilities:

- Supporting curriculum and assessment commitments under BCTEA;
- Keeping abreast of developments with BC First Nations, education partners, government agencies, boards, provincial and national working groups, political bodies and other education stakeholders. Conducting research and analysis in areas of curriculum, graduation requirements, assessments and other key areas;

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- Liaising and working collaboratively with other organizations on issues/initiatives that may arise from time to time;
- Working collaboratively to prepare responses to federal, provincial and other policy, program and legislative initiatives that affect the interests of First Nations students in BC;
- Developing and supporting implementation of First Peoples' curriculum and resources;
- Working to increase enrollment in secondary-level First Peoples courses.

### What We're Looking For:

- A Professional Teaching Degree;
- Minimum of 5 years' experience working with or in BC schools and demonstrated experience and expertise in curriculum development and standards;
- Experience and/or a very strong understanding of First Nations issues related to education in British Columbia;
- Proven experience in a leadership role in educational initiatives;
- Experience developing, coordinating, and leading high-level, high-quality professional development both independently and as part of a team;
- Valid driver's licence and a satisfactory criminal records check.

### Hours

This is a salaried full-time position. Frequent travel is required throughout the province of BC.

### Location:

This is a full-time position based at the FNESC office in West Vancouver, or at a home based office outside of the Lower Mainland, but within the province of British Columbia, if the location is acceptable to FNESC.

**FNESC requires that all FNESC staff have at least two doses of COVID-19 vaccine for two reasons: First, because FNESC takes its responsibility to create and maintain a healthy workplace very seriously. And, second, because many of our staff attend First Nations communities in-person. Some First Nations have unique requirements and vulnerabilities related to communicable diseases like COVID-19, and FNESC always respects the needs of First Nations.**

We thank everyone who applies for their interest in FNESC. Unfortunately, due to the volume of applications, we are only able to respond to those applicants who are selected for an interview. We cannot respond to telephone or email inquiries.

Please send your resume and cover letter to [jobs@fnesc.ca](mailto:jobs@fnesc.ca).