



BCTEA Transportation Joint Plan Drop-in Sessions

April 30, 2024

BCTEA Drop-In Session Objectives



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The purpose of this session is to highlight timelines, respond to your questions and provide information to assist you in the submission of:

- Financial Reporting: BCTEA 2023/24 Revenue and Spending Report
- Joint First Nation Student Transportation Plan

Meeting Procedures and Resources

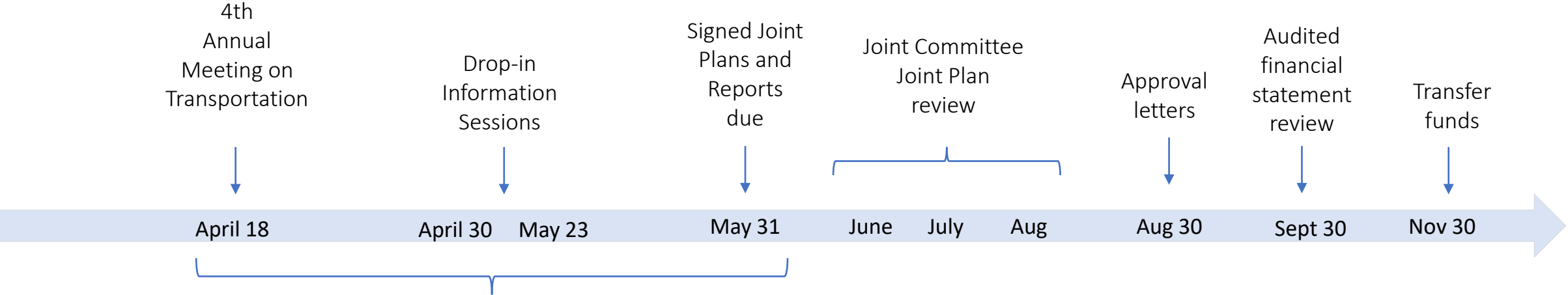


- Please display your full name and First Nation or school district number while participating in the meeting
- Your microphone will be muted automatically to minimize background noise
- We encourage questions during the presentation through the “chat” or “*raise hand*” feature. You will be asked to unmute your microphone by one of our meeting facilitators. After your question, please mute your microphone again.

2024/25 Joint Transportation Plan + Reporting Overall Timeline



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2023/24 Reporting :

School districts complete their report, share for information with First Nations and submit

2024/25 Joint Transportation Plans:

School districts and First Nations plan, meet, co-develop, agree and submit

Planning Considerations



School Districts:

- Consider the timeline and the number of First Nations to co-develop a Joint Plan. Set dates to meet and discuss all Students well before May 31, 2024.
- Review any existing transportation related commitments and language (i.e., within an LEA and/or other previous agreements).
- First Nations may need to reach out to parents to ask about September 2024 registration and their Students' transportation needs.
- Start by sharing/discussing the most recent approved Joint Transportation Plan for discussion.
 - 2023/24 approved Joint Plans were sent out to school districts.

First Nations:

- Pro-actively reach out to parents to discuss September 2024 estimated Student transportation needs to support the planning discussion.
- If you're unsure of Students registration, it's easier to include on the Joint Plan now, than after the Joint Plan has been approved.
- Review any existing transportation related commitments and language (i.e., within an LEA and/or other previous agreements).
- If you're providing a transportation service, ensure a discussion occurs about invoices & payments.

2023/24 Financial Reporting Template Overview



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- The report demonstrates transparency through information sharing of the school district transportation services and spending.
- Indicates the school district level spending on First Nation Student transportation, including the “Proxy” and BCTEA transportation spending and carry over.
- Review the Reporting Template and the Joint Plan at the same time:
 - Total school district spending on all student transportation and First Nation Student transportation.
 - Total school district Proxy spend (many school districts serve multiple First Nations - the Proxy represents spending for all First Nations).
 - School district BCTEA spending and carry over.



2023/24 Financial Report Updates

- Report will auto populate with previous year's data as provided by the school district
- Data Collection removed for 2023/2024 Template:
 - Total students attending public school
 - Total KMs travelled by all students
 - Funding Assumptions Tab



2024/25 Joint Plan Updates

- The Ministry provided last year's (2023/24) Joint Plan with the requests that were approved by the Joint Transportation Committee
- Pre-populating Joint Plans with data from 2023/24 requests that included Special Supports and/or Parental Assistance
- Additional Information Tab:
 - Bus Operations Cost
 - Parental Assistance details
 - Special Supports details



Status Quo Letter – NEW!

School districts and First Nations have the option of a streamlined submission if:

- They have a Status Quo plan;
- Their BCTEA Funding Request for Enhanced Service has an increase of no more than 15% from 2023/24; and
- They do not require funding for Special Supports or Parental Assistance.

A Status Quo letter may be used instead of the Joint Transportation template in these cases.

Sign Off - Joint Transportation Plan Worksheet, Reporting Template and Status Quo Letter



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- Joint Plans and Financial Reports are to be signed by the Board Chair and Chief of the First Nation, or their delegates.
- Email confirmation that the Joint Plan is complete, and the Financial Report has been shared from both the school district and First Nations will be accepted and considered signed off.
- Submit Joint Plan Worksheet and Reporting Template in Excel format to BCTEA@gov.bc.ca.
- New this year: The Status Quo letter also needs to be signed by the Board Chair and Chief of the First Nation, or their delegates.

Due date this year is **May 31, 2024**

Available Supports - Questions and Contacts



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Please direct questions to the contacts below, or to request a 1:1 meeting with BCTEA Parties:

School Districts may contact:

Kristine Heaney, A/Project Director
Funding & Financial Accountability
Ministry of Education and Child Care
BCTEA@gov.bc.ca

First nations may contact:

Christian González, Manager
Local Education Agreements
First Nations Education
Steering Committee
christiang@fnesc.ca

OR

**Jerenia Adolph, Regional Senior
Program Officer**
Indigenous Services Canada
Education Programs Unit
Jerenia.Adolph@sac-isc.gc.ca

Information (policy guide) and templates are located on the [Ministry's website](#) and [FNESC's website](#).